



# ANNUAL FAMILY CONTRIBUTIONS

## 2019

Dear Parent/Guardian

The Department of Education and Training funds the facilities and teaching staff for each school. Schools are required to purchase essential educational items, requisites, consumable items and services in order to provide the curriculum program. School Council have approved the Parent Payment Policy (attached) and contributions for 2019.

As per the Parent Payment Policy, contributions have been broken up into three categories:

### **1. Essential Education Items**

These are items or services essential to support the course of instruction in the standard curriculum program that parents or guardians are requested to pay the school to provide or may provide themselves, if appropriate. These items include:

- Materials that the student takes possession of, including text books and student stationery
- Materials for learning and teaching where the student consumes or takes possession of the finished articles (e.g. cooking, art work, construction)
- School uniform
- Transport and entrance for camps and excursions which all students are expected to attend.

At Ashley Park Primary School, each student is issued with an individual book pack containing stationery items relevant to their year level. These book packs are distributed by the teachers and remain at school. Items are replenished as necessary throughout the year. Using this method we are able to purchase items in large quantities and obtain high quality materials at competitive prices. In line with our policy, parent/guardians also have the option of purchasing equivalent materials from other sources. If parents/guardians choose to provide equivalent materials, this should be done in consultation with the school, as items should meet the specifications provided by the school. There may also be certain items that due to their nature may only be provided by the school.

### **2. Optional Education Items**

These non-essential materials and services are provided in addition to the standard curriculum program, and are offered to all students. These optional extras are provided on a user-pays basis and if parents and guardians choose to access them for students, they will be required to pay for them. At Ashley Park Primary School we do not include any of these in our annual Parent Payment Contributions.

### **3. Voluntary Financial Contributions**

These are items that parents/guardians are invited to pay in order to make a donation to the school. At Ashley Park Primary School we have a Building Fund account set up for this purpose. The School Building Fund will be exclusively for the purposes of providing money for the acquisition, construction, upgrade or maintenance of the existing buildings or enhancement of the school grounds. At this stage we are specifically looking at purchasing playground equipment and air conditioning. Families can choose to make a donation of a non specific amount. An official receipt will be issued for taxation purposes.

Parent Payment Contributions are required to be paid to the school by 8<sup>th</sup> February 2019. Payments can be made electronically from 1<sup>st</sup> January 2019 and the School Office will also be open from Monday 21<sup>st</sup> January to receive payments.

Payment can be made by COMPASS (preferred option), cash, cheque, EFTPOS at the office or BPAY. All records of payments made are strictly confidential.

We appreciate that families may sometimes experience financial difficulties in meeting payment requests. Alternative payment plans are therefore available to families who may need them. For more information about this option please contact either our Principal, Keren Barro, or Business Manager, Tracey Jones.

Ashley Park Primary School extends to you and your family, a very warm welcome.

Yours Sincerely

**ASHLEY PARK PRIMARY SCHOOL SCHOOL COUNCIL**

Keren Barro  
PRINCIPAL

Clinton Fullgrave  
SCHOOL COUNCIL PRESIDENT



**ASHLEY PARK PRIMARY SCHOOL**  
**PAYMENT OF ANNUAL PARENT PAYMENT CONTRIBUTIONS**  
**2019**

**Student Name :**

<b><u>ESSENTIAL EDUCATION ITEMS:-</u></b>	
<b>STUDENT BOOK PACK</b> – Covers all classroom materials, including replenishment as necessary throughout the year. Itemised list is available upon request. Payment is required for each student unless otherwise organised with the school.	<b>\$ 100</b>
<b><u>SUBJECT AREAS WORK REQUISITIES:-</u></b>	
1. <b>MATHEMATICS</b> – Including online resources. Payment is required for each student	<b>\$ 40</b>
2. <b>ENGLISH</b> – Including online resources. Payment is required for each student	<b>\$ 60</b>
3. <b>THE ARTS and PHYSICAL EDUCATION</b> - Materials and requisites. Covers all materials including paint, poster paper and other specialised resources.	<b>\$ 30</b>
4. <b>INQUIRY</b> - (Victorian curriculum learning areas and capabilities)	<b>\$ 30</b>
<b>SUB TOTAL :</b>	<b>\$ 260</b>
<b><u>VOLUNTARY CONTRIBUTIONS FUND:-</u></b>	
<b>BUILDING FUND</b> – Amount of your choice. All contributions are gratefully accepted. An official receipt will be issued for tax purposes	<b>\$</b>
	<b>\$</b>

**Please select the payment method below:**

- ☐ Payment by COMPASS – preferred option (refer enclosed log in letter)
- ☐ Payment by Cash – at the office
- ☐ Payment by EFTPOS – at the office
- ☐ Payment by BPAY – Biller Code 87361 Reference
- ☐ Payment by cheque – Made payable to :-

Ashley Park Primary School  
 105 Orchard Road  
 Doreen Vic 3754